



## Trail Boss

Position Description  
Updated Jan 2021

- 1) Attend semi-annual (March & October) meetings of the Bella Vista Bluebird Society (BVBS); attend annual Trail Boss/Box Builder meeting; attend other BVBS meetings as needed or requested.
- 2) Maintain boxes on designated trail, including repair or replacement, and including but not limited to the following:
  - A) Inspect and repair/replace as necessary all box-sets (box, pole, guard) periodically
    - a. Before the nesting season begins (approximately mid-March)
    - b. After major storms
    - c. After the nesting season ends (approximately mid-August)
  - B) Working with the trail boss coordinator and president, determine which boxes need to be relocated, twinned, replaced with a slotted box, or otherwise altered. Relocate or repair the boxes as needed.
- 3) Become acquainted with and keep in contact with all monitors for your trail area. Assist them in training and in solving any problems associated with the trail. Offer to accompany them on one of their rounds to see first-hand any issues that may be present but not reported.
- 4) Install neighborhood box-sets in your home area as assigned by the trail boss coordinator. Install the box and go over monitoring literature the customer received when they bought the box at The Bluebird Shed.
- 5) For more details on responsibilities, see the BVBS procedures for [Trail Boss Duties](#) and [The Bluebird Shed & Installing Neighborhood Boxes](#).