



## **BYLAWS OF THE BELLA VISTA BLUEBIRD SOCIETY**

**June 2018**

### **ARTICLE I – NAME**

The name of the corporation is "Bella Vista Bluebird Society" (hereinafter "BVBBS"), incorporated under Arkansas Articles of Incorporation for Domestic Non-Profit Corporation, on May 16, 2018, and a 501(c)(3) public charity as of June 28, 2018.

The registered office of BVBBS shall be 15 Banff Lane, Bella Vista, AR 72715 until otherwise designated by the Board.

### **ARTICLE II – PURPOSES**

Section 1. The purpose of this organization is to increase and protect the Eastern Bluebird population of Bella Vista, Arkansas through community volunteers.

Section 2. To build and install Eastern Bluebird nest boxes throughout Bella Vista in areas that bluebirds nest, such as golf courses, parks, church and cemetery property, and residential locations.

Section 3. To maintain boxes by either moving a box if a bluebird has not nested in it in three years or by replacing a box if it is in disrepair.

Section 4. To monitor boxes from early March until late August by recording weekly activity in each box.

Section 5. To tally all monthly activity and deliver to the President at the end of the nesting season, and the President reports results to the community.

Section 6. To educate the public about Eastern Bluebirds and the BVBBS through public awareness to include newspaper articles, the Bella Vista Property Owners Association (POA) emails and publications, maintaining a BVBBS website, printing and distributing a brochure, attending local events, and holding an annual public meeting.

Section 7. To affiliate with the North American Bluebird Society (NABS), a non-profit, education, conservation and research organization.

Section 8. To offer for sale Eastern Bluebird nest boxes, built by BVBBS volunteers, through a Memorandum of Understanding (MOU) with The Bluebird Shed of Bella Vista.

Section 9. BVBBS's purposes are limited to those charitable functions that come within the meaning of Section 501(c)(3) of the Internal Revenue Code, and no substantial part of BVBBS's activities shall constitute the carrying on of propaganda or attempting to influence legislation or campaigns for elective office.

### **ARTICLE III – MEMBERSHIP AND MEETINGS**

Section 1. Membership in the BVBBS shall be open to all individuals and organizations in sympathy with its purposes – financial donors, trail monitors, trail bosses, box builders, webmaster and all other volunteers in whatever capacity in service to the BVBBS.

Section 2. Categories of membership and membership dues shall be established by the Board of Directors.

Section 3. In spring a public meeting is held, by notice in the area newspapers and other community publications, to educate the public on the BVBBS's purposes.

Section 4. Meetings for BVBBS volunteers are held semi-annually, before monitoring begins for the year and after monitoring has ended (usually February and November.) The fall meeting recaps the year's bluebird activities for the volunteers and recognizes years of service.

Section 5. The President, subject to the approval of the Board of Directors, shall appoint such standing and special committees and committee representatives as needed.

### **ARTICLE IV – BOARD OF DIRECTORS**

Section 1. The Board of Directors shall manage the affairs of the organization including the disbursement of its funds.

Section 2. The Board of Directors shall consist of a President, a Vice President, a Secretary, a Treasurer, a Trail Box Coordinator and a Member-at-Large.

Section 3. Members of the Board of Directors shall be recruited by the Board and approved by the members.

Section 4. The Board of Directors shall hold meetings as called by the President.

Section 5. A quorum of the Board of Directors shall consist of those present. All questions coming before the Board shall be decided by majority vote.

### **ARTICLE V – OFFICERS**

Section 1. The officers of the organization shall be a President, a Vice President, a Secretary, a Treasurer, a Trail Boss Coordinator and a Member-at-Large.

Section 2. The officers shall be recruited by the Board and approved by members.

Section 3. The President shall preside at all meetings of the Board of Directors, appoint all committees with the approval of the Board, and provide leadership within the organization and for the organization in the community at large.

Section 4. The Vice President shall assist the President and perform the duties of the President in the absence of the President.

Section 5. The Secretary shall record attendance, take minutes at all meetings of the Board of Directors, maintain records and conduct the correspondence of the organization.

Section 6. The Treasurer shall keep and maintain accurate financial records of the organization, receive donations and memberships, and disburse funds with the approval of the Board of Directors. The Treasurer shall also prepare an annual statement of income and expenditures to be presented to the Board.

#### **ARTICLE VI – NON-PROFIT COMPLIANCE**

Section 1. All income and earnings of the BVVBS shall be used exclusively for charitable, educational and scientific purposes, and no part shall inure to the benefit of any member or officer to the benefit of any private person.

Section 2. No officer or member shall receive compensation for any service rendered to the BVVBS. However, any such person may be reimbursed for actual expenses incurred in the performance of their duties, and nothing in this provision shall prevent the BVVBS from contracting in writing with such person for the provisions of goods or services at a fair value, provided such person and all direct relatives abstain from any vote relating to such a contract for such goods or services.

Section 3. In the event of dissolution of BVVBS, the Board shall, after paying or making provision for the payment of all corporate liabilities and for the disposition of any property committed to charitable purposes, transfer and convey the remaining assets to such charitable organizations or organizations as the Board shall determine to be similar to BVVBS's character and purpose and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code (or the corresponding provision of any future Internal Revenue Law.)

#### **ARTICLE VII – LIABILITY**

The BVVBS shall hold harmless its officers, board members, and all BVVBS volunteers in whatever capacity against all liabilities and expenses for acts undertaken on behalf of the BVVBS in good faith to the maximum extent permitted by law.

**ARTICLE VIII – AMENDMENTS**

These bylaws may be amended by two-thirds (2/3) vote of the Board of Directors provided prior notice of the proposed amendment(s) is given to the Board.

**ARTICLE IX – FISCAL YEAR**

The fiscal year of the BVBS shall be the calendar year.

**ARTICLE X – ADOPTION OF BYLAWS**

These bylaws were passed and approved by the Board of the BVBS, Date: July 6, 2018

Witness my hand this date: Lorna Sterrett

Buzz (Louween) Schoenhard

Secretary